



**OFFICE OF THE COCONINO COUNTY BOARD OF SUPERVISORS
AND THE BOARD OF DIRECTORS OF THE
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT**

REGULAR SESSION, EXECUTIVE SESSION AND WORK SESSION MINUTES

September 13, 2016

10:00 a.m.

**First Floor Conference Room
219 E. Cherry Ave.**

Roll Call:

Present: Chairwoman Lena Fowler, Vice Chair Mandy Metzger, Supervisor Elizabeth Archuleta and Supervisor Art Babbott. **Absent/Excused:** Supervisor Matt Ryan.

Also Present: County Manager Cynthia Seelhammer, Deputy County Manager Neal Young, Deputy County Attorney Brian Furuya, Clerk of the Board of Supervisors Wendy Escoffier and Recording Specialist Valerie Webber.

Chairwoman Fowler called the meeting to order at 10:03 a.m. and led the pledge of allegiance.

Call to the Public:

St. Mary's Food Bank Chief Programs and Logistics Officer Eileen Mitchell introduced Bank Operations Manager Sean Hurley and addressed the Board regarding St. Mary's Food Bank's current outreach and services provided in Coconino County.

Individual Board members recognized the services provided by St. Mary's Food Bank.

County Manager Seelhammer noted the County recently won two prestigious awards; the SAVVY Award for one-time special programming and Arizona Forward's Environmental Excellence Award of Merit as a Sustainable Workplace.

Governmental Relations Director Todd Madeksza displayed the SAVVY Award and provided a brief background of the video created by the Public Work's Department which resulted in the award.

Motion: Approve Community Grant Funding from District 1 in the amount of \$500.00 and District 4 in the amount of \$500.00 to Flagstaff Festival of Science to support the 2016 Festival of Science – The Science of Change, with the additional funding of \$500.00 from District 2, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Supervisor Art Babbott. The motion passed unanimously.

4. Approve Resolution 2016-53, directing the County Treasurer to collect taxes for Tax Year 2016 from all persons listed in the assessment and Tax Roll on file in the office of the County Treasurer and by reference made a part of the resolution.

Board of Supervisors

5. Approve grant in the amount of \$7,449.00 from United Way of Northern Arizona for 2016-2017 to assist with Community Services Home Care Services.

Community Services.

6. **Separated:** Set for hearing to be heard September 27, 2016: Case No. SUB-06-013: A request to modify the conditions of approval related to a Preliminary Subdivision Plat for The Ranch at the Peaks. The request is to remove the requirements for paving Round Tree Road, advance the timeframe for the paving of Taylor Springs Road, remove the requirement for perimeter trail with modification for a different alignment for the trail, and remove the condition for perimeter fencing around the Subdivision. The property is in the RR-2 ½ (Rural Residential, 2 ½ acre minimum lot size) Zone, is located north of Highway 180 and east of Round Tree Road in Fort Valley, and is identified as Assessor's Parcel Numbers 300-63-036, 037A, and 037B. Applicant: Acorn 6B The Peaks Real Estate LLC, Newport Beach, CA; Property Owner: Same; Supervisorial District 1 (Art Babbott). **Community Development**

Supervisor Babbott asked for clarification of the direction staff is seeking from the Board.

Jay Christelman provided clarification that the application will remain the same.

Motion: Set for hearing to be heard September 27, 2016: Case No. SUB-06-013: A request to modify the conditions of approval related to a Preliminary Subdivision Plat for The Ranch at the Peaks, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Supervisor Elizabeth Archuleta. The motion passed unanimously.

7. Approve FY17 Drug Gang and Violent Crime Control grant agreement with the Arizona Criminal Justice Commission in the amount of \$130,625 for the period of July 1, 2016 - June 30, 2017, and corresponding Budget Adjustment, a reduction of \$7,079, to align the approved budget with the approved grant funding. **County Attorney**

17. Approve Resolution 2016-51, approving a third Amendment to the existing Intergovernmental Agreement with the Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA), permitting the use of a portion of a parking lot at Fort Tuthill County Park for Commercial Driver License testing by NAIPTA staff. **Parks and Recreation**

Motion: Resolve as the Health District Board of Directors, **Action:** approve, **Moved by:** Vice Chair Mandy Metzger, **Seconded by:** Supervisor Art Babbott. The motion passed unanimously.

Public Health District Consent Agenda:

Motion: Approve Health District Consent Agenda Items, separating Items 19 and 22, **Action:** approve, **Moved by:** Director Art Babbott, **Seconded by:** Director Elizabeth Archuleta. The motion passed unanimously.

18. Approve the FY17 Independent Contractor Agreement Renewal between the Coconino County Public Health Services District (CCPHSD) and Native Americans for Community Action (NACA) in the amount of \$56,000, for the period July 1, 2016 to June 30, 2017, to provide tobacco and chronic disease education services. **Health District**
19. **Separated:** Approve FY17 Grant Contract Renewal with First Things First to provide child care consulting services to child care providers and a Budget Amendment increase of \$3,648 to bring total FY17 expenses to \$66,480 for the period July 1, 2016 to June 30, 2017. **Health District**

Director Archuleta requested additional information regarding the child care program.

Health Department Assistant Director Mike Oxtoby provided a brief overview of the First Things First program and services offered.

Health District Division Manager Denise Burley provided clarification regarding enrollment in the program, immunizations and cleanliness and playground safety training.

Motion: Approve item #19, **Action:** approve, **Moved by:** Director Elizabeth Archuleta, **Seconded by:** Director Art Babbott. The motion passed unanimously.

20. Accept a FY17 United Way grant award and approve a FY17 Budget Adjustment to align expenses with revenue in the amount of \$9,000 to purchase Teen Clinic medical supplies. **Health District**
21. Approve FY17 IGA ADHS15-092106, Amendment No. 1 with ADHS for the period of July 1, 2016 to June 30, 2017, and a corresponding Budget Adjustment of \$5,964 to align approved budget with anticipated expenses of \$10,000 to provide Child Fatality Review Team services. **Health District**

24. Consideration and approval of fee agreement for special counsel to provide representation for the County in pending state and local tax matters. **County Attorney**

Deputy County Attorney Brian Furuya recommended the Board enter executive session.

Motion: enter executive session, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Vice Chair Mandy Metzger. The motion passed unanimously.

Chairwoman Fowler reconvened open session at 11:05 a.m.

Deputy County Attorney Brian Furuya clarified that the County currently has various taxation and tax collection pending issues; he requested the Board allow the County to engage special tax counsel to advise on local and state tax matters.

Motion: Move that the County retain special counsel James M. Susa, Esq. and the law firm of DeConcini, McDonald, Yetwin & Lacy, PC, under those terms specified in the fee agreement presented by staff, in order to provide the County with specialized representation for certain state and local tax matters, which will be delegated to them by the County Attorney's Office. I further move that the Chair of the Board of Supervisors be authorized and empowered to sign this fee agreement on behalf of Coconino County, **Action:** approve, **Moved by:** Supervisor Art Babbott, **Seconded by:** Vice Chair Mandy Metzger. The motion passed unanimously.

Executive Session:

25. Consideration of NPX contract and recent communications. Pursuant to ARS 38-431.03(A)(4) the Board may enter executive session for discussion and legal advice. **Board of Supervisors**

Deputy County Attorney Brian Furuya recommended the Board enter executive session.

Motion: Enter into executive session, **Action:** approve, **Moved by:** Supervisor Elizabeth Archuleta, **Seconded by:** Vice Chair Mandy Metzger. The motion passed unanimously.

Chairwoman Fowler adjourned executive session at 12:07 p.m.

Chairwoman Fowler reconvened open session at 1:15 p.m.

Work Session – 1:15 p.m.

26. Presentation and discussion regarding final engineering plans and guaranteed maximum price proposal for Phase II of the Historic Quad Restoration project at Fort Tuthill County Park. **Parks and Recreation**

Presenter: Parks and Recreation Director Dustin Woodman and Parks and Recreation Construction Manager Jeff Stein.

Clerk of the Board Wendy Escoffier provided an update of upcoming Board meetings and items to be presented.

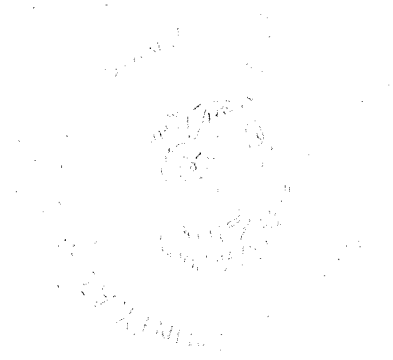
Governmental Relations Director Todd Madeksza presented a letter from Governor Ducey requesting County support of CSA and Arizona's fifteen counties financial priorities in the FY 2016-2017 State Budget. Director Madeksza further provided information as to the details of the CSA Summit planned in October.

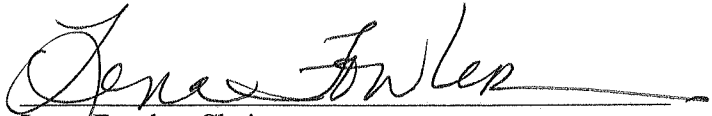
Deputy County Manager Neal Young provided information on the status of Joint Land Use Study (JLUS).

Deputy County Manager Mike Townsend provided an update of various County projects and activities.

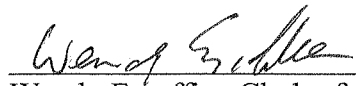
Individual Board members provided informational updates to each other related to various activities and projects.

There being no further discussions, Chairwoman Fowler adjourned the meeting at 4:13p.m.




Lena Fowler, Chairwoman

ATTEST:


Wendy Escoffier, Clerk of the Board